

Clipper City Co-op Board Meeting Minutes

Our Mission: Clipper City Co-op is a community-owned grocery store dedicated to providing access to locally-sourced food, strengthening the regional economy, and promoting health and well-being.

Date: February 3, 2021 6PM - 8:00

Location: Scott's Condo, 812 S. 8th Street, Manitowoc

Attendance: Present: Scott Retzak, Leann Swartz, Naomi Raddatz, Pat Koppa, and Bill Fricke

Missing: Ryan Sullivan (note, there are now three open seats).

Topic	Notes/Discussion (per agenda)	Notes/Decision (by Secretary)	Action date
Welcome; Call to order	President	6:08	
Approve minutes of prior meeting	Secretary	Bill Moved to approve and Leann seconded; all approved	
Secretary report	Secretary	Newsletter - need to get it out. Explained need for new volunteer. Sally and I can cover for now.	
	Treasurer	\$2000 loss over month. Sally has told Scott all funds deposited... Leann will follow up so she knows how it is logged. Discussed Burbey and services rendered.	Pak send accountant information from Up & Coming
Nominating Committee Report	Secretary/President	Nothing further from Kelsey - she will be limited on fundraising due to position at Ascend Services.	Scott will talk with her and verify she wants appointment from now until July and then run.
Capital Campaign - Grants	Naomi Where we are now, how to proceed in the future,	West Foundation, provided by their March meeting. Progress Lakeshore will help us create a business plan.	

		Naomi will contact Mary about the outstanding grants. Will tell West we are going to wait a bit. Need more input from owners.	
Capital Campaign - other	Naomi	Mike Howe has numbers from Valders Piggly Wiggly ownership and wants to meet with us. Suggests we hold at Mike's place in open house Would be able to use the information in the business plan and this applies back to the grants.	
Administrators Report	Status of efforts toward 5 hour week.	Sally is very busy with her new venture. Considering quitting. Email etc is being monitored with Cathy and Sally.	
Co-op Development Report, Discussion & decision	Committee Chairman: Bill Fricke, President Ppt: consultant opinion on Co-op future, option to downsize		Don Moffit webinar - Leann attending in Feb.
		Discussed Scott's objection to the market study. The study did not include all the information about the second portion of the building.	
		<p>Scott reported on some research he has done. Is the co-op feasible? The choices will be clearer if we sit down and do the extra work. Take aways so far:</p> <ul style="list-style-type: none"> • Going smaller isn't necessarily more feasible. Harder to get investment. • Oshkosh had large direct city investment, very different demographics, Owners are involved in the financing and development project where store will bse located. 	

		<ul style="list-style-type: none"> • Fear that a “pause” will mean lost interest and effectively end. • Scott wonders if there is insurance available.. Help to pay any loans ... Mike’s investment <p>Agree to meet in person with Mike, lay our reality out by providing him with the numbers we have.</p> <p>If we go forward with open house at his location, could we use the videos? Where are those files stored.</p> <p>We could have farmer vendors at the open house as well.</p> <p>Need to determine our message for 3/21.</p>	Should check on this with Sally.
Any new business from Board members?	Discuss/ add to next agenda as appropriate		
Motion to adjourn		Motion to Adjourn by Bill, second by Leann. Adjourned at 8:05	

Calendar of Events (as of the end of this meeting)

Date	
March 3	Board Meeting
March 21	General Owner Meeting/Open House
June 9	Be My Guest